



# **Avoca Beach Public School P & C Association**

## **Minutes of Meeting – 12 February 2007**

**Present:** Debbie Rendall, Peter Whelan, Mark Hardcastle, Martin Veysey, Nick Stylianou, Carol Fortey, Kerrie Yates, Linda Elliot, Paul Buffey, Fiona Youles, Samantha Kiss, Kevin Myers, Jackie Elder. Racheal Mitchell.

**Apologies:** Michelle Attwood, Judith Price-Maljers

1. **Minutes of last meeting** were circulated electronically and accepted as accurate.
2. **Matters Arising** to be dealt with in general business.
3. **Principal's Report** given by Peter
  - Department of Lands discussions have resulted in the implementation of a drainage system on the oval. This is under trial and being monitored. If successful this will be rolled out to cover the whole oval. The cost for this work is being picked up by the department.
  - The Avoca Beach Rugby Club has requested use of the oval again and it is unanimously agreed that we need to preserve the oval for the use of our kids. Decision at this stage is to disallow use by outside clubs. Refer minutes of October meeting.
  - Class organisation – formed 16 classes on day one. Issue over two classes in year one, which was not to the advantage of the overall education of the entire school and is now resolved with the agreement of the P & C.
  - Staffing – classes have grown in last year and we filled with a casual teacher in the past. We've maintained the numbers and Peter has written to the department asking to fill this with a permanent teacher. It is requested, once again for the P & C to have a say in the appointment decision. We'll write another letter to the department and request that we are involved in the employment decision. Martin requests it is copied to state and federal ministers.
  - School Annual report is delayed until March at the department's request.
  - \$8000 excess in School funds is being used for Extension Groups in Maths and Literacy. \$5000 will be used to assist children who struggle in year 1 and 2.
  - Water Project is a welcome initiative and Peter recommends that the children get involved. Set down for March.
  - Web Site – held up due to networking issues. If all happy then we'll proceed soon. All happy.

- Federal Government Grant Money is in the bank account (Tanks x 2 x 50,000 litres and Playground). Peter to manage the tank project. Martin to bring along the quotes for the Playground to the next meeting so we can appoint a committee or representative to manage roll out and/or issues.

#### 4. **Treasurers Report** –given by Carol

- We finished the year with over \$17,000 in the account. However we have commitments as tabled.
- Discussed spending extra at school totalling \$5,000. All agree and money to be transferred to Peter.
- Uniform Shop banked \$3000 and Canteen banked \$3,500.00 to end the year.
- Carol tabled the accounts for the meeting and all to see.

#### 5. **General Business**

- P & C Association were sent a letter about insuring our students @ \$4.85 per annum per student for injury or death. We assume it is a P & C responsibility and we have decided to reject this.
- Sponsorship Document was tabled by Paul Buffey. Agreed that it could be circulated to potential businesses however before signing any one business in 2007 and for the future we need to:
  1. Draft an Agreement clearly outlining the Sponsorship Terms for both Sponsor and the P&C
  2. Ensure all sponsorships are for one year only and
  3. Ensure that there is no significant demand by any one sponsor that changes the event or affects the school in a negative way. Paul to circulate the letter to all along with a list of companies already copied so we avoid duplication. Paul to draft a basic Agreement for review next meeting.
- 24th March Election Cake Stall is to be coordinated by Kerrie Yates and Linda Elliot. Raffle for the day to be organised by Paul B.
- Carol to organise Ball and first meeting is Thursday 15th Feb. Carol has asked about appointment of the band and advised that she has been approached by Scott, Rhythm Method (Ian Charlton) and Jim from the shop, all wishing to play on the night. Decision is that if another band wants to do it for nothing from 7pm and until we start at 8.30pm then ok, providing no free table. Otherwise we are using Scott's band. Carol is deciding which bands are to be used on the night with full P & C support.
- Gavin Edwards of Gosford Printing has agreed to a printing sponsorship for 2007 in return for a table x 10 at the ball. We agree and have tabled a list of free printing for filing and future reference.

- Mothers Day stall is under control and Judith Price Maljers is assigned as coordinator. Mothers Day Breakfast is to go ahead.
  - 2007 Fair coordinator is Paul Buffey assisted by Judith Price Maljers.
  - Christmas Carols coordinator is Mark Hardcastle.
  - Street Party coordinator is Nick Stylianou.
  - Trivia Night coordinator is Debbie Rendall.
  - Lisa Short wants to do a Class Sticker Fundraiser. OK and Debbie R to advise.
  - **Government Grants** – Martin advised that grant application for Trestles, Sun Shade and BBQ was unsuccessful this year however scored well enough to be automatically submitted for consideration this year.
  - **Investing in our Schools Grant** — not due until approx April 2007. However by the next meeting we need to come up with a topic and plan for another grant this year. Ideas to be submitted for next meeting with Peter W submitting one option for a Computer/Technology Grant. Martin to check when due for close of submissions. Martin recommends going for another \$30,000 as this has been successful to date and seems to slip under the radar.
6. **Date of next meeting** – Monday 12th March (AGM) and Paul to put notice in P&C Newsletter 2 weeks prior, requesting nominations for all positions.