



Avoca Beach Public School P & C Association

Minutes of Meeting — 17th November 2008

Present: Peter Whelan, Paul Buffey, Nick Stylianou, Leanne Edwards, Kerrie Yates, Kevin Myers, Michelle Attwood, Carol Fortey, Carmel Hamilton. Kylie Hoskins.

Apologies: Julie Fitzsimmons, Evelyn Colless, Deb Rendell, Jackie Elder, Judith Price Maljers.

ACTION

1. **Minutes of last meeting** were emailed to those present. Accepted as accurate.

2. **Business Arising**

- Parent Survey: Peter advised that results are on web site.

- Spray Jacket Update : Two types presented. "Catfish" style approved, with expected cost of approx. \$25 per jacket.

Deb Rendell to talk to Debbie Buffey, with view to selling jackets in Term 1, 2009.

- Sporting Tents: These have been ordered. 3 m x 3m & 3m x 6m. Total cost of \$748.

Deb Rendell to organize one banner for tents.

3. **Correspondence (In and Out)**

In :

a) Letter from band (Leanne Fletcher) requesting permission to man glow stick stall at upcoming Carols Night. This was approved on the provision that 50% profits come back to P&C. In addition it was

Paul to contact Leanne informing her of outcome.

ACTION

agreed that monies raised by band to be spent on equipment only.

Drinks stall also to be manned by band, again with the same provisions as glow stick stall.

b) Letter from Mayor's office, outlining waiver of fees in relation to park hire.

Carmel to file letter.

c) P&C Federation journals.

Out: Nil

4. Reports

Principal's Report given by Peter Whelan

- Green Voucher Grant. Project completed.

- Second computer room. Issues resolved.

- New Roofs completed.

- Toilet upgrade: work to commence early 2009.

- Top playground finished.

- Learning Outcome Targets: Peter outlined these for the next three years.

- Communication between Staff & Parents. Peter suggests workshop (at P&C) to explore options such as meetings, timing of reports, etc...

Early 2009 – put this on agenda.

Treasurer's Report given by Carol.

- Leanne Edwards to replace Carol for this role next year. Currently in training.

Cash in bank:

\$3455- General account.

ACTION

\$5000- V2 account.

\$5700 – Investments.

Trivia night raised \$709.

Sponsors Day – loss of \$554.

• **Canteen Report (given by Kylie)**

- Method of payment for stand in person in case of Kylie's absence. Agreed that there are three options for payment. A) Volunteer, B) PAYG, C) person supplies own ABN and works on consultancy basis.
- Next year: New slushie machine to be bought. Also some baskets.
- Whole meal bread to be used unless otherwise requested.
- Reheats to go.
- \$3000 profits to be paid to P&C later in term.
- Kylie runner up in Healthy Canteen Comp. State wide.

Kylie to recruit for this role.

Uniform Shop Report given by Paul

- \$3000.00 (ready to give to P&C)

Fundraising Committees

- Sponsor Day (Kevin Myers) 2nd Nov. 11am- 3pm

Disappointing result – poor turn out, rain. Overall loss of \$554.

Paul thanks Kevin for his work on the project and notes that the discount program generates significant revenue for school. Carol suggests reminding parents to use the scheme.

- Xmas Carols 10th December. 6- 8.30pm (Nick)

ACTION

- Nick organizing stage & MC for the night.
- Nick requested four floats for stalls.

- General Business

- Paul proposed P&C buy ten sulo bins to replace old tin ones at cost of \$620 + GST. Plan approved.

Bins to be ordered.

- “You are here” signs. 900cm x600cm suggested by Paul. Discussed and agreed that no specific class rooms to be shown on signs.

Two to be ordered; one for entrance and another for car park.

- Yr. 6 2007 gift to school. Peter to check available funds and Carol to look at gift options.

- Gutter Guard. Carol noted the need for this. P&C agree to fund this.

Quotes to be organized.

- Budget Meeting.

To take place after Dec 1st.

Peter to advise date to suit before the end of term.

5. Date of next meeting: 15th December (at Avoca Hotel)

Meeting concluded: 9.30 pm