



## Avoca Beach Public School P & C Association

### Minutes of Meeting — 8<sup>th</sup> September 2008

**Present:** Peter Whelan, Paul Buffey, Nic Styliano, Deb Rendell, Leanne edwards, Kerrie Yates, Kevin Myers, Michelle Attwood, Jackie Elder, Carmel Hamilton, Neil Sangster.

**Apologies:** Carol Fortey, Julie Fitzsimmons.

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#### ACTION

1. **Minutes of last meeting** were emailed to those present. Accepted as accurate.

2. **Business Arising**

- Parent Survey: Neil presented results and summarised the same. Generally parents are very happy with the school. One key area of dissatisfaction was communication with teachers re progress of individual children. Another point to note was the lack of knowledge on the part of parents re specific programmes/facilities available at the school.

Peter thanked Neil for the presentation and noted that these results will be invaluable with regard to short & long term planning.

- Spray Jacket Update – still working on this.

- Paint peeling on walkway. Peter has spoken to maintenance and problem is in process of being rectified.

- Motion sensor quotes. Peter to meet with Wacqas Khan on Monday next.

- Network server problems. No data lost. Two backup locations now, so this problem resolved.

- Payments to athletes from school who represent at Sydney North & State. Families of these students have been informed of the process for claiming

Peter to decide on method of communicating results to parents and also to plan on how best to address areas of concern.

Deb sourcing suppliers.

**ACTION**

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these funds and some have written their letters and have been paid.

- Tents for sporting events etc.. Deb has received quotes for two tents.

6 metres x 3 metres = \$559 & 3m X 3m = \$299. Agreed to buy both.

Notice to go in newsletter biannually, reminding families of the funding and how to access.

Deb to purchase and ask Brian re banner for same.

**3. Correspondence (In and Out)**

**In :** Public Liability notice has arrived, copies distributed and filed.

**Out:** Nil

**4. Reports**

**Principal's Report** given by Peter Whelan

- Green Voucher Grant. Work has been delayed due to illness and due to commence next week instead.

- Second computer room. Peter happy with level of security and

**ACTION**

insurance in order.

- Musical K-2 – Sept 16<sup>th</sup> - The Magic School Bus.
- School maintenance: Work to start on roofs – blocks A, D, E during school holidays. Also update of toilets.
- Stand in persons for canteen in event of Kylie being called away in emergency. Jo Hutchins has agreed and Janette Richards will also be asked. P&C to pay wages for this or alternatively will pay on a subcontractor basis.
- NAPLAN ( old BST) results due back on Monday next.

Blinds to be kept closed out of school hours.

**Treasurer's Report** given by Paul Buffey.

- Peter requested a further \$3,400 for English and Maths programmes.
- Michelle Butler considering replacing Carol for next year.
- All budgeted expenses covered and still ahead of budget.

Attached

Approved

• **Canteen Report**

Nothing to report.

**Uniform Shop Report** given by Paul

- \$3000 (ready to give to P&C)

Amount to be paid next term.

**Fundraising Committees**

- Street Party ( Kevin Myers) 2<sup>nd</sup> Nov. 11am- 3pm

Various people to

**ACTION**

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Application gone to council.  
Entertainment for day discussed – bands/ dance/ performers.  
Volunteers for the day.

approach bands,  
etc..  
Ad in newsletter  
at end of term.

- Trivia night – Evelyn advises all plans on target and the theme is to be  
“Game Show” Oct 24<sup>th</sup>

- Fathers’ Day Stall. Lisa McNamara did a great job.

- Xmas Carols 10<sup>th</sup> December. 6- 8.30pm

Sum raised  
\$1200.

Does year six get the proceeds of the raffles and glow sticks (for their  
gift to the school) like last year?

General agreement that this is not a given. However if yr 6 ask and are  
willing to man the stall, yes.

- General Business

75 years old in 2010. - Deb

Recipe book/ footpath/time capsule.

**5. Date of next meeting: 10<sup>th</sup> November**

**Meeting concluded: 9.25 pm**