

AVOCA BEACH PUBLIC SCHOOL P&C MEETING June 09

MEETING HELD: 15<sup>th</sup> June

MEETING OPENED: 7.40pm

CHAired BY: Paul Buffey

ATTENDANCE: Paul Buffey, Nick Stylianou, Peter Whelan, Leeanne Edwards, Deb Rendall, Carol Fortey, Fi Currie, Carmel Hamilton.

APOLOGIES: Judith Price Maljers, Kevin Myers, Kerrie Yates, Evelyn Colless, Ngaire Hobbins, Jacqueline Thurlow.

MINUTES FROM PREVIOUS MEETING: Accepted as true and correct. Signed by Carmel and Paul, then filed.

BUSINESS ARISING FROM PREVIOUS MEETING:

RTA Drop Off Initiative – next meeting deferred until further notice.

**ACTION 1: Paul to try for meeting with Busways first.**

Newsletter being emailed out to parents: ongoing. Nick suggests we update the website first.

BUNNINGS BBQ: Date given 27<sup>th</sup> Feb, 2010.

**ACTION 2: Carmel to let Jackie know; Jacque to talk to Derek Chart about alternative dates at Mitre 10.**

MARKETS: Still pending.

**ACTION 3: Paul to investigate.**

GARDEN BEDS: Paul H and Nick S have done a great job and will mulch and plant next week. All welcome to help.

**ACTION 4: Various people to ask garden people, to buy plants at discount for next Tuesday. Advise Paul.**

MEMBER REGISTER:

**ACTION 5: Carmel to attend to this.**

MAILBOX: Nick bought this.

**ACTION 6: Karen to see about gift from year 6.**

Head Lice Research – Done

School Band Equipment Register – Done (Leanne Fletcher)

Reverse Raffle: Paul moved that we scrap this. After some discussion, all agreed

Father's Day Stall: Have to find someone to do this. Check with Judith.

Movie Night: November 20th. What movie?

Discount Card:

**ACTION 7: Paul to talk to Kevin.**

LEXIA: Done

CORRESPONDENCE IN:

- Craig wrote to Paul re OH&S regulations in canteen. Paul suggests that Kylie use OHS procedures she has been advised to follow.
- Donation received from Cyclones Ice Hockey. \$80.00.
- P&C Federation sent letter re payment of employee in canteen. It must be as PAYG mode.
- Leeanne has resigned as Treasurer due to being busy with other things. Paul and all present thanked Leeanne for her hard work. Carol was nominated for the role.

Paul moved that Carol Fortey be elected as Treasurer. Debbie Rendall seconded this and all voted in support unanimously! Carol accepted the position for the moment but asks that the hunt for a new treasurer commence ASAP.

**ACTION 8 : Peter to regularly advertise this position in the newsletter.**

- Letter from See Accounting: Various items to address but in summary and from now on two signatures must accompany everything that's paid or banked by the P&C.

**CORRESPONDENCE OUT:** nil

**PRINCIPAL'S REPORT:** Given by Peter.

- **Commonwealth Funding:** Definite Info. Via website. \$3m to be spent on three new classrooms - \$1.8. Upkeep - \$1.2. 13 smartboards for classrooms, \$60,000 on maintenance.

- Land lease are the overall contractors and are looking for expressions of interest from local businesses. Number to call is 9277 2007.

- Transfield are the people to contact re maintenance jobs – again local businesses ideally will get this Work.
- New Staff : Julie Mitchell retiring at the end of the year. Also Mr. Hooper is leaving. Donna Ayton and Sarah Griffith have been appointed.
- School development Day: 10<sup>th</sup> July.
- Reports: Stage 1 to go home on 24<sup>th</sup> July: Other reports to go on 25<sup>th</sup> July.
- Drug Education: It was decided to not go ahead with the drug education, as this sort of service is available free of charge, if needed.

**TREASURER'S REPORT:** given by Carol

General Account Balance: \$ 16,954

Maxi - I Balance: \$35,028

School doesn't need money at moment. - Term three.

Ball profits: Approximately \$6,500.00.

**CANTEEN REPORT:** \$3000 in bank. Also discussed OH&S policies.

Carmel noted that 10c per rice cracker was too much. will suggest 3 for a dollar.

**UNIFORM SHOP:** \$7815 at bank. \$5396 in net profit. Will hand over \$3000 at end of term.

**SCHOOL BAND:** Now have \$800 in the account. Performing at Assembly on Friday.

#### **FUNDRAISING REPORTS**

- **REVERSE RAFFLE:** Cancel.

- **75 year anniversary:** Deb is working on this and will nominate date for next year.

- **WII night:** Nick working on this.

- **MOVIE NIGHT:** agreed to go ahead with this. November 20<sup>th</sup>.

- **XMAS CAROLS:** Nick's

#### **AGENDA ITEMS:**

Lexia equipment; Peter noted that the school needs hand held cross trainers (28).

Motion moved by Paul: That we approve 30 of these for Peter to buy. Seconded by Leeanne and all voted for this. Cost is \$3000.

#### **GENERAL BUSINESS:**

Street Party: Nick reports that Ian Charlton contacted him re ABPS involvement in this. Discussion ensued surrounding this. Vote taken to determine whether/not we take part other than to provide the BBQ and the Fairy Floss. Result was 6 for and 2 against; with an understanding that we will run two stalls – BBQ, Fairy Floss only.

Cash Management: We need to have specific policies for cash management when running fundraisers. A float may have gone missing at the Trivia Night and therefore need to act. A treasury person is to be assigned to all cash fundraisers in the future – either a committee member or a person appointed by the executive.

**MEETING CONCLUDED AT:** 10pm

**NEXT MEETING:** 10<sup>th</sup> August