

AVOCA BEACH PRIMARY SCHOOL - P&C ASSOCIATION

MONDAY , 9th March 2009

MEETING OPENED: 7. 38pm

CHAired BY: Paul Buffey

ATTENDANCE: Paul Buffey, Deb Rendall, Nick Stylianou, Leanne Edwards, Kerrie Yates, Peter Whelan ,Jacqui Thurlow, Kevin Myers, Karen Hutchison, Fi Currie, Kerrie Jones, Ngaire Hobbins, Jackie Elder, Carol Fortey, Carmel Hamilton.

APOLOGIES : _Julie Fitzsimmons, Sarah Acton, Evelyn Colless, Judith Price Maljers.

MINUTES FROM PREVIOUS MEETING: Accepted

BUSINESS ARISING

SPRAY JACKETS : are now ordered - NO FURTHER ACTION REQUIRED.

DROP OFF ZONES : - ongoing.

SURVEY :COMMUNICATION BETWEEN PARENTS & STAFF - Karen reported on this. Parental preferences include:

Communication via email between parents & teachers.
Diaries.

A parent representative from each class ensure that all parents are in the loop.
A return of the old parent – teacher nights.

Peter gave feedback on behalf of the teaching staff re their views on parent – teacher communication. In short, they feel that both teachers and parents have a responsibility to ensure that this communication is effective. All agreed with the feedback.

Fi Currie gave some feedback on the following from the perspective of the new parent.

Signage was fair but could be clearer.
Headstart was very useful.
BBQ & Parent Information were brilliant.
Communication re children's break times and eating times was lacking, Fi felt.

Sara Acton communicated some feedback via email, again from the " new parent" perspective.

She pointed out that there is no easy way of getting pram into the school and also that some new parents did not know that the car park is out of bounds.

Peter commented that Di Humphreys is working on a booklet aimed at Kindy Parents, with the aim of improving communication .

In response to the results of Karen's survey,

Peter said that for the moment, communication between parent and teacher via email is on hold, but that this will probably change further down the track.

Peter also said that diaries were not an option at present due to the fact that they may go missing.

Peter noted that there will be an opportunity at the end of term 2 for parent-teacher meetings.

ACTION: Peter to draft a report on the above and then seek feedback from the P&C prior to publication.

ACTION: Paul to email copy of Fi's findings to Peter and to myself for filing.

Nick suggested that the newsletter be emailed to registered parents.

ACTION: Paul to talk to Rob re this.

TRIVIA NIGHT: Deb to talk to Evelyn re this.

BBQ at Bunnings: Carmel to book a Saturday in October. Jackie will form a committee for this.

FAIRY FLOSS for the Avoca Growers markets. Carol reports that this is ok to go ahead; the cost will be \$20.

ACTION: Carol to book the April market and Paul & Nick will run this.

GARDEN BEDS: Paul Hutchinson will do this.

SWIM CAPS: Deb Rendall notes that ABPS were the only team at Zone without hats.

ACTION: Deb to order these and they will be sold in the uniform shop at cost price.

BANK SIGNATORIES : Paul reminds people to sign.

CORRESPONDENCE IN :

Kylie reports that policy has matured and is now ready to hand over to P&C for managing. Amount involved is \$2000 and this is to go into Maxi I account.

P&C Affiliation Fees.

ACTION: Paul will check whether/not we need forms. Leanne will send cheque for \$20.

CANTEEN: Given by Paul.

AGM 23rd Feb.

Kylie has officially appointed Jannette Richards as a stand in case of sickness or holiday.

PRINCIPAL'S REPORT : Given by Peter.

DROP OFF/ PICK UP Zone: Peter said that there is a need for action and spoke of the upcoming meeting between RTA, P&C, and school reps.

COMMONWEALTH FUNDING FOR MAINTENANCE:

Peter notes that there is no information as yet re how much we will get. Peter has submitted a request for various things/ upgrades we may like.

Water tank has sprung a leak. ACTION: call the plumber.

WALKWAY: ongoing.

Finally, Peter commented that there is a great sense of excitement/anticipation within the school re upcoming fair and thanks P&C for their involvement.

TREASURE R'S REPORT: Given by Leeanne

General Account \$19,691.87

Uniform \$9725

Canteen \$1162

MAXI I \$1

After fair, P&C will pay monies to school.

UNIFORM SHOP: Given by Paul

Debbie to hand over \$3000 to P&C next week.

ACTION: Paul to remind people to change cheque books.

BAND REPORT: Given by Paul

AGM held on 25/02/2009.

Equipment register to be formed.

ACTION: Karen to get a copy of this and pass on to Carmel for filing.

FAIR : Given by Paul.

Paul spoke of the importance of sponsorship.

Eagle boys have donated forty mini pizzas and its agreed that these will do nicely for the after party.

BALL: Given by Kerrie

Rebecca Wiseman to do food. Band is booked. The idea of OP SHOP theme is popular.
13th June.

Hypnosis Night. July

Reverse Raffle 21st August. Kerrie to ask for the surf club. Bowling club is an option also. Other suggestions include the Union club at Terrigal.

Market Research: Ellie Hardcastle to get back to us on this.

AGENDA ITEMS:

ONGOING SCHOOL IMPROVEMENTS. Garden beds to be done by Paul Hutchison.

MAIL BOX: Present one is shabby.

ACTION: Nick to talk to Derek re suitable replacement for existing one.

WII JAM NIGHT: Nick spoke of the possibility of this as a fundraiser. A lot of interest in this was expressed.

ACTION: this is to replace fashion parade on 23rd October.

HEAD LICE: Leeanne expressed frustration re this.

ACTION: Leeane ,Ngarie to research the best treatment for this, with view to publishing this in the news letter.

PAUL Buffey away for two weeks. . Kevin will have keys.

MEETING CONCLUDED AT: 9.20pm

Next Meeting 6th April

CORRESPONDENCE I

CORRESPONDENCE OUT

PRINCIPAL 'S REPORT _____ GIVEN BY Peter Whelan

TREASURER'S REPORT

CANTEEN REPORT

UNIFORM SHOP

SCHOOL BAND

FUNDRAISING REPORTS

Mothers Day stall – Lisa McNamara has said will do
Fathers Day stall - Lisa McNamara has said will do
Trivia Night – May – Deb Rendall speak to Angus – to do – let know next meeting
Curry drive – linked to fair – food at fair
Hypnosis night – Paul to speak to Barb Livingstone about doing
Reverse raffle –
Fashion parade – think about – no clash with others – revisit next meeting
Christmas Carols – Nick Styliou
Market research – Ellie Hardcastle
Bunnings BBQ – Jackie Thurlow – ring and perhaps book a date
Sunday Markets – school stall – fairy floss – Carol to check if fairy floss OK – only good products.
Discount Card – Kevin Myers – all in control

75 Anniversary – Deb Rendall – pavers and cook book – will start getting together.

FAIR

BALL

Kerrie Yates – will form a committee – under control

Agenda Items

ELECTIONS OF OFFICE BEARER POSITIONS

GENERAL BUSINESS

MEETING CLOSED. 7.55 pm

NEXT MEETING 9 March, 2009-02-09

Meeting Closed: 9.40 p.m.